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|  | Public | Restricted | Confidential |
| E-mail | Permitted by all users working in the company. | Permitted while having the right qualifications. | Only permitted by high level members. |
| Fax | Permitted by all employees. | Permitted while have the right permissions to do so. | Only permitted by high level members. |
| Courier | Permitted while having the right qualifications to do so. | Permitted while both users have the same level of authority. | Permitted only by selected members. |
| Laptop computer | Permitted by all employees. | Permitted while having the right qualifications. | Permitted only by high level members. |
| Hard copy | Permitted if information is publicly available. | Permitted while having the right qualifications to handle restricted data. | Permitted only by selected members. |

Assignment Project 1

I feel like 2 or 3 sensitivity levels should be enough to classify documents in average sized companies or establishments. This also depends on what kind and what size the business is. I think it is in fact a realistic expectation that workers should understand classification levels, since it makes data handling easy among different groups levels of authority within a company.